



**Ballyshannon
& Killybegs**
CREDIT UNION LIMITED

CEO

www.bkcreditunion.ie

Ballyshannon & Killybegs Credit Union Limited is a progressive and growing community-based Credit Union serving 16,000 Members from five offices in Ballyshannon, Killybegs, Ardara, Pettigo and Glenties, County Donegal. The Credit Union has 19 employees and manages assets in excess of €79m. The vacancy has arisen due to the impending retirement of the current CEO.

Reporting to the Board of Directors, the main responsibilities of the Chief Executive Officer (CEO) are to:

- Oversee the day-to-day operations of the credit union.
- Appoint, lead and motivate the Management Team and credit union employees.
- Undertake and oversee employee performance appraisals and maintain the staff succession plan.
- Draft and present strategies / plans / policies for discussion and Board approval.
- Oversee the preparation of financial statements and management accounts.
- Report monthly to the Board on the performance of the credit union and matters relevant to the Board's role.
- Ensure appropriate policies, procedures, systems and internal controls are implemented and maintained.
- Utilise IT systems and reports to set key performance measures.
- Ensure compliance with statutory and other regulatory requirements, including complete and accurate statutory returns to the Central Bank of Ireland.
- Promote and deliver products and services to Members including digital and online services.
- Assist the Board of Directors (as the credit union's elected representative body) and Board Committees in the performance of their duties.
- Represent the credit union with service providers, regulatory authorities, industry bodies and other credit unions.

The successful candidate will have:

- A minimum of five years' experience working at a senior level in the financial services industry.
- A third level business degree and/or relevant professional qualification.
- A strong financial services background with a forward-looking and growth-oriented mindset.
- High customer focus with an emphasis on service delivery and business growth.
- Exceptional people management and motivational skills.
- Proven achievement in HR delivery, including employee relations, performance and remuneration.
- Demonstrated capabilities in change management, business improvements and organisation development.
- A detailed knowledge and understanding of credit unions, their operating principles and ethos.
- Very strong financial and IT skills, including experience in technology deployment.
- Outstanding communication and interpersonal skills.
- Strong ability to organise effectively, delegate responsibility, solve problems quickly and communicate clearly.
- Leadership skills and the ability to manage stakeholder, customer and third-party relationships.
- Ability to work on their own initiative and lead others to achieve agreed objectives.

The position of CEO is a Pre-approved Controlled Function (PCF) subject to the Central Bank of Ireland's Fitness & Probity Standards.

Salary will be highly competitive and commensurate with experience and qualifications.

Ballyshannon & Killybegs Credit Union Limited is an Equal Opportunities Employer.

Applicants will be shortlisted for interview. Canvassing will disqualify.

Ballyshannon & Killybegs Credit Union Limited is regulated by the Central Bank of Ireland.

Applications in strict confidence, preferably by email to recruitment@odaconsulting.ie quoting ref. CEO-03 for receipt on or before **Friday, 25 April 2025**.



O'DONOVAN ASSOCIATES

P.O. Box 8332, Blackrock Business Park, Co. Dublin

Tel: 01-2104952 Email: recruitment@odaconsulting.ie